

CHAPTER 2 Private Pilot Training

1. Instructors shall use the Jeppesen-Sanderson Private Pilot Syllabus, as amended in Attachment 2.1, and associated training materials to train Private Pilot students. Instructors are encouraged to develop materials to enhance this curriculum.

2. Instructors shall document all training on a HQ AFSVA Form 1580. (Note: Documentation on this form does not replace required logbook endorsements in the student's logbook) Refer to instructions in Attachment 2.2 to complete this form.

3. Students who receive an overall grade of *Below Average* or *Below Acceptable Standards* on any flight lesson shall be referred to the Chief Flight Instructor for counseling.

4. Instructors shall use the HQ AFSVA Form 1581 to document any items they feel necessary to ensure an accurate and complete record of the student's training. Examples include; deviations from the syllabus, poor training continuity, lack of progress, *Below Average* or *Below Acceptable Standards* grades, etc. Refer to example in Attachment 2.3 to complete this form.

5. If an instructor uses an AF Form 1584 to document the first or second stage checks (Flight Lesson 8 or 20) mark the *Other* block and indicate *Stage Check 1* or *Stage Check 2*. (Note: Do not annotate the *Standardization* or *Aircraft Make and Model* blocks because the student neither has to perform to the level required by the Pilot Checkout Standards or complete all the items required for a *Standardization* or *Aircraft Make and Model* check prescribed by Chapter 1 of this guide.) An AF Form 1584 qualifying the member for flight privileges may be completed as part of the FAA Private Pilot Flight Evaluation or Stage Check 3 (Flight Lesson 26). If an AF Form 1584 is completed during Stage Check 3 it should be annotated to read "Pending successful completion of the Private Pilot Flight Test", and a second annotation indicating the flight test was successfully completed.

6. Pre-solo and Pre-Cross country written exams must include questions about pertinent local procedures and AFMAN 34-232 restrictions.

7. Students will view HQ AFSVA produced video tapes, *Why Preflight, Stalls and Spins*; and *17 Ways To Fall Out Of The Sky* as part of the ground training curriculum.

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Change Page to
Jeppesen-Sanderson Private Pilot Syllabus

<u>Page</u>	<u>Existing Text</u>	<u>Change To Read</u>
XVII	Flight 8 – Review Flight 9 – First Solo Flight 10 – Stage Check	Flight 8 – Stage Check Flight 9 – Review Flight 10 – First Solo
53	Flight Lesson 8	Flight Lesson 9
55	Flight Lesson 9	Flight Lesson 10
57	Flight Lesson 10	Flight Lesson 8

Instructions for Completing the HQ AFSVA FORM 1580

Cover: Complete all items with the exception of the address and telephone section in ink. The *Remarks* section is for school administrative items and should not be used to document training flights. Comments related to individual ground and flight lessons, if required, shall be documented on the HQ AFSVA Form 1581.

Exam Record/Endorsements: Log dates and grades for all exams noted. If your Chief Flight Instructor requires more than the exams listed, document these on a HQ AFSVA Form 1584C and include in the student's records. Annotate all initial/30 day/cross-country endorsements on the lines provided. These endorsements do not replace required logbook endorsements but provide the club with documentation of authorizations in the event the logbook is lost or destroyed.

Stage Flight/Ground Training Record: Annotate the total time for each of the ground training lessons.

Systems and Equipment Malfunctions: Annotate the date completed and grade received each time the item was covered. The student must receive an "S" or "P" grade in each of the items before solo. If several items are covered during one training flight, record the lowest grade on the main section of the form under *Systems and Equipment Malfunctions*. (Note: Cover selected topics throughout the pre-solo phase making the training as realistic as possible) Once the student has received at least an "S" grade on an individual item, instructors don't have to document training on that item; however, that topic should be sampled throughout out the training program.

Main Section: Record total time spent on pre and post flight briefings in the block provided. Use grading criteria established in AFMAN 34-232 for individual maneuver grades and overall lesson grade. The Chief Flight Instructor will initial the block "CFI Initials" indicating their review of the training folder.

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STUDENT ACTIVITY RECORD**

Page of Pages

NAME OF STUDENT: (Last, First, MI) <i>Johnson, James A.</i>	
DATE	ACTIVITY
<i>1 Jan 98</i>	<i>Mr. Johnson repeated Flight Lessons 7 and 8 because of a 90 day break in training.</i>
	<i>Tom Jones</i>
	<i>CFI 123456789 Exp 1/99</i>
<i>2 Feb 98</i>	<i>Flight Lesson 14 graded Below Acceptable Standards because Mr. Johnson allowed the aircraft to enter a stall during a turn from downwind to final in the traffic pattern. I referred this incident to the Chief Flight Instructor for Review.</i>
	<i>Tom Jones</i>
	<i>CFI 123456789 Exp 1/99</i>
<i>4 Feb 98</i>	<i>I discussed Flight Lesson 14 with Mr. Johnson. He will receive an additional review ride with his instructor, with emphasis on Traffic Patterns, Maneuvering During Slow Flight, and Stalls. He will then repeat Flight Lesson 14 with me.</i>
	<i>Steve Smith</i>
	<i>CFI 987654321 Exp 5/99</i>
<i>18 Feb 98</i>	<i>Mr. Johnson successfully completed the review ride on 17 Feb and Lesson 14 with me today.</i>
	<i>Steve Smith</i>
	<i>CFI 987654321 Exp 5/99</i>

INTENTIONALLY NOT USED